



RfQ_PHIA Foundation_Project “Jeevan Saanjh” Building Resilience in Natural Resource Management & Enhancing Livelihoods for the year 2024-25

Project - Jeevan Saanjh

Building Resilience in Natural Resource Management & Enhancing Livelihoods

Request for Quotation: Construction of Common Facility Centre for Fruit Pulp Processing Unit and Millet Processing Unit in Pathankot, Punjab

Opening Date : 6 January 2025

Closing Date : 17th January 2025

About Partnering Hope Into Action Foundation

Partnering Hope into Action Foundation (PHIA Foundation) was officially registered in 2005. Since 2015, it has significantly scaled its operations, expanding its reach to work in the states of Bihar, Jharkhand, Uttar Pradesh, Madhya Pradesh, Punjab, Ladakh and Delhi NCR. This strategic expansion reflects PHIA Foundation's commitment to making a tangible impact in diverse regions and addressing the unique needs of communities across multiple states.

At the core of PHIA Foundation's vision is the aspiration for a society free from poverty, exclusion, and discrimination, where every individual can live with justice, dignity, and respect. This vision serves as a guiding principle, driving the foundation's efforts to tackle the root causes of social inequality and create sustainable change. Aligned with its vision, the PHIA Foundation has a mission to work alongside communities, empowering them to access their rights, entitlements, and equal opportunities. Recognizing the importance of grassroots participation and local ownership, PHIA actively collaborates with various partners, community organizations, and stakeholders. By forging these partnerships, PHIA Foundation ensures that the voices and aspirations of poor marginalized and vulnerable communities are recognized and integrated into the development process.

Project Brief & Geographical Coverage

The project seeks to strengthen resilience in Natural Resource Management and enhance livelihoods by establishing a Pulp and Millet processing unit. Situated in the Dhar Kalan and Bamiyal blocks of Pathankot District, Punjab, India, the initiative aims to build local capacity for sustainable natural resource management while also fostering economic growth. The processing unit will play a crucial role in converting various raw Pulp varieties and fruits such as mangoes, oranges, amla, and more into high-quality, value-added products, thereby boosting the income potential of local farmers and smallholders.

By establishing this processing facility, the project will reduce post-harvest losses, create employment to the locals, and enhance the marketability of locally produced Pulp and pulp value added products. Additionally, the unit will facilitate market linkages for the CBOs of the community, connecting them with broader supply chains and enhancing access to regional and national markets.

Targeting 4 Gram Panchayats in Bamiyal Block and 22 Gram Panchayats in Dhar Kalan Block, this intervention will not only improve local economic conditions but also empower women and youth by

providing them with opportunities for direct involvement in the processing and marketing of Pulp and pulp products.

Scope of Work & Deliverables

1. Common Facility Centre in 1200 Sq. Ft Space which will cover the Pulp Processing Plant in 1200 Sq. Ft Shed

Ensure each unit includes:

- ❖ 30 x 40 feet Processing Plant Height 20 feet Building Construction Mild Steel 0.5 mm Thickness, Shutter Gate 5 Feet Height 10 Feet, PCC 6-inch, footing m20 (Material Proportions Ratio) grade of concrete & 3 feet brick masonry wall from plinth level & plinth height 1.5 feet from ground level
- ❖ Partition office Room 8x8 feet office room Aluminium Section 10 mm Thickness Room Gate 2 Feet, Height 8 Feet
- ❖ Partition Storage Room 12x10 feet Aluminium Section 10 mm Thickness Gate 2 Feet, Height 8 Feet
- ❖ Partition Packing Room 10x8 feet Aluminium Section 10 mm Thickness Gate 2 Feet, Height 8 Feet
- ❖ Toilet 5x6 feet Mild Steel 0.5mm Thickness Gate 2 Feet, Height 8 Feet

2. Common Facility Centre in 800 Sq. Ft Space which will cover the Millet Processing Plant in 800 Sq. Ft

Ensure each unit includes:

- ❖ 30 x 27 feet Processing Plant Height 20 feet Building Construction Mild Steel 0.5mm Thickness Shutter Gate 5 Feet, Height 10 Feet PCC 6-inch, footing m20 (Material Proportions Ratio) grade of concrete & 3 feet brick masonry wall from plinth level & plinth height 1.5 feet from ground level
- ❖ Partition office Room 8x8 feet office room Aluminium Section 10 mm Thickness Room Gate 2 Feet, Height 8 Feet
- ❖ Partition Storage Room 12x10 feet Aluminium Section 10 mm Thickness Gate 2 Feet, Height 8 Feet
- ❖ Partition Packing Room 10x8 feet Aluminium Section 10 mm Thickness Gate 2 Feet, Height 8 Feet
- ❖ Toilet 5x6 feet Mild Steel 0.5mm Thickness Gate 2 Feet, Height 8 Feet

3. **Electrical Work** - ISI-certified wiring, switches, sockets, and lighting fixtures as per IS 732 standards. Switch boards in every room and in all areas where electricity supply is required.

4. **Plumbing** - CPVC pipes for water supply and UPVC pipes for drainage, conforming to IS 15778 and IS 4985. Installation of sinks, toilets, and faucets using ISI-certified sanitary fittings. Washing unit for fruits and millets.

5. **HVAC (Heating, Ventilation, and Air Conditioning)** - HVAC systems for the entire facility, including the office and washroom etc.

6. **Interior Design** - Partitions, paint, decoration, and aesthetic features for the office and washroom etc.

7. **Security Systems** - CCTV cameras, alarms, access control systems for the entire facility etc.

8. **Utilities Connection** - Water, electricity, gas, internet, etc., for the entire facility, including the office and washroom.

9. **Permits and License** - Fees for construction permits and licenses.
10. **Landscaping and Exterior Work** - Outdoor landscaping, parking area, pathways, and other exterior features for the entire facility etc.
11. **HDFC Branding Metallic Board** (3 feet x 2 feet)



Sample Structure

4. Please quote your rates considering following terms and conditions.

1. The payment would be made only by cheque /DD/RTGS/NEFT within 30 days after the execution of work / delivery and its verification. Delivery of material within 15 days after receiving of order.
2. The party has to execute the work within given time frame.
3. The TDS would be applicable as per rule on the total value as per government norms.
4. The party has to give the validity date for rate quoted.
5. Assignment and Subletting: Except with the prior permission of the PHIA Foundation, the Party shall not assign the order or any part thereof or any money due hereunder to any other Manufacturer/ vendor.
6. **Force Majeure:** Force majeure shall mean and be limited to Any war or Hostilities, Any Riot or civil commotion, any earthquake, flood tempest, Lightning or other natural physical disaster impossibility of the use of any railway, port, airport, shipping service or other means of transport, any strike or lockout only those exceeding
7. **Taxes, Duties** continuous days in duration affecting the performance of the Party's obligation. etc.: unless otherwise specified in the purchase order taxes, duties etc. will be borne by the Party.
8. **Transit Risk Insurance:** The transit risk insurance from the seller workshop or place up to the time of delivery to the purchaser site of office site or office site to be covered by the Party.
9. **Governing Law and Jurisdiction:** all action at law of suits arising of, or in connection with this order or the subject matter thereof and whether construction or otherwise shall be instituted in court of competent jurisdiction Delhi.
10. **Documentation:** Documentation shall be submitted as called for in the order.

Project Timelines

The common facilitation centre is to be handed over within 8 weeks of contract signature.

I. Qualifications Required:

- a. Information relating to the evaluation of bids and recommendation of contract award, shall not be disclosed to Bidders or any other person not officially concerned with the bidding process.



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- b.** Deviation to the above clause from the time of bid opening to the time of Contract Award, if any Bidder wishes to contact the Purchaser on any matter related to the bidding process, it should do so in writing.
- c.** The Project will be awarded to the Bidder, who submits a responsive Bid, and meets the minimum technical criteria for undertaking the Project.
- d.** The Technical Proposals will undergo evaluation as per the criteria and process specified and would be assigned a score. The Bidders whose technical proposal meets the minimum threshold score shall be considered for financial evaluation. The Authority reserve the right to reject the Proposals, which do not meet the technical parameters stipulated.
- e.** For financial evaluation, the total cost indicated in the Financial Proposal, will be considered.
- f.** Proposals will finally be ranked according to their financial quote. The proposal with the lowest cost will be placed in the highest rank.
- g.** The Selected Applicant shall be the Applicant having the highest score. The second highest Applicant shall be kept in reserve and may be invited at its discretion for negotiations in case the first-ranked Applicant withdraws, or fails to comply with the requirements specified herein, as the case may be.
- h.** The PHIA Foundation reserves the right to accept or reject any bid and to annul the bidding process and reject all bids at any time prior to contract award, without thereby incurring any liability to Bidders. In case of annulment, all bids submitted and specifically, bid securities, shall be promptly returned to the Bidders
- i.** The Bidders will be evaluated against a total score of 100 by the evaluation committee. The distribution of the score will be as follows:

Evaluation & Criteria

| Criteria | Yes/NO |
|--------------------------------------------------------------------------------------------------------------------|--------|
| Minimum 3 years of experience in design, engineering and executing a similar project | |
| At least 2 similar projects executed in the last financial year in Punjab, preferably at Pathankot | |
| Revenue for the financial year April2022–March2024 shall be a minimum of 15 lacs INR | |
| The firm should be locally based (preferably in Pathankot) | |
| Should have executed at least one project of the Government of Punjab / Govt of India/ Any Company | |
| Approach and methodology for implementation of the project with timelines and detailed specifications and drawings | |

Any bidder who is qualified (yes to all questions) be deemed to be qualified for the technical capability criteria and are eligible for financial opening of the bids.

1.The evaluation of the Proposals will be done on the following criteria:

| Sr.No | Section | Scoring |
|-------|------------------------|------------|
| 1 | Organizational details | Not scored |



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| | | |
|---|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|
| 2 | Registration details | Not scored |
| 3 | Financial information | Not scored, |
| 4 | Section 1: Technical Proposal (40%) 1. Construction Methodology: (Max: 20 points) <ul style="list-style-type: none"> ○ Detailed execution plan and techniques: ○ Timelines and milestone adherence: 2. Compliance with Quality Standards: (Max: 10 points) <ul style="list-style-type: none"> ○ Adherence to applicable IS standards and certifications: 3. Materials and Equipment: (Max: 10 points) <ul style="list-style-type: none"> ○ Quality and appropriateness of proposed materials: ○ Specifications of equipment to be used: | 40 |
| 5 | Section 2: Financial Proposal (30%) 1. Cost Competitiveness: (Max: 15 points) <ul style="list-style-type: none"> ○ Reasonableness of quoted costs: ○ Transparency in cost breakdown: 2. Payment Terms: (Max: 15 points) <ul style="list-style-type: none"> ○ Alignment with RfQ terms or feasible alternatives: 3. Validity of Quotation: (Max: 10 points) <ul style="list-style-type: none"> ○ Quotation period sufficiency: | 40 |
| 6 | Section 3: Past Experience and References (20%) 1. Previous Project Execution: (Max: 20 points) <ul style="list-style-type: none"> ○ Relevance and quality of past projects: Credibility and feedback from provided references | 20 |
| | | |

6. Evaluation of Financial Proposal:

The financial proposals of all the technically qualified Bidders will be opened on the date and time mentioned by the Authority. The Financial Proposal shall essentially consist of figures for the project, as per format. The financial proposal will be evaluated as per low cost/technically qualified method.

I. Schedule of Payments

The Bidders are expected to submit a technical and all-inclusive financial proposal. Bidders must send a financial proposal based on an all-inclusive lump-sum amount for the delivery of the outputs as specified below. The total amount quoted shall include all cost components required to deliver the services identified above.



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Payments will be done (as detailed below) to cover necessary expenses for the delivery of the outputs as stipulated in this TOR. PHIA Foundation upon certification shall remit to the Contractor in accordance with the following payment allocation and milestones:

| | |
|-----------------------------------------------------------------------------------------------------------------------------|-----|
| Completion of workup to plinth level | 20% |
| Completion of workup to Roofing Sheet | 30% |
| Completion of partition, flooring, painting, fixing of doors and windows, electrical and plumbing works, and final handover | 45% |
| Completion of liability period i.e., 12 months from the date of handover | 5% |

II. Criteria for Evaluation of Proposals

Each proposal must contain the following information and documents:

- a. Legal documents
 - i. Registration Certificate;
 - ii. GST Certificate
 - iii. PAN Card
 - iv. MSME Aadhaar
- b. Technical Information/Documents
 - i. Bill of Material
 - ii. Activity work schedule;
 - iii. criteria requirements (as below)

Firm Details

| | |
|-----------------------------------------------------------------------------|--|
| Name of Firm/Contractor/Supplier | |
| Complete Address & Telephone No. | |
| Name of Proprietor/Partner/Managing Director/Director. | |
| Phone & Mobile No. | |
| Whether the firm is a registered firm Yes/No (attached copy of certificate) | |
| PAN No.(enclose the attested copy of PAN Card) | |
| GST No.(enclose the attested copy of the GST Certificate) | |
| Whether the Firm /Agency has signed each and every page of ToR | |



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|-----------------------------------------------------|--|
| All other documents requested in the scope of work. | |
| Any other information, if necessary | |

RFQ Timeline

1. Quotation submission deadline:
2. Online submission is acceptable through the Google form Link mentioned below:

<https://docs.google.com/forms/d/1zAfbnMdzWnPAVFG4eqyRee4bjVzeDSQjb42K0yd1gNk/edit>

Point of Contact Person

Name: Saurabh Tiwari

Email:- saurabhtiwari@phia.org.

Interested vendors/Service providers can write an email for any clarification.