

ADVERTISEMENT

Basic information	
Position	Project Technical Advisor - ICRG Project Madhya Pradesh
Job location	Bhopal, Madhya Pradesh
No of positions	01
Last Date of Application	15 July 2022

About PHIA Foundation

Partnering Hope into Action Foundation (PHIA) is a Charitable Trust registered in Delhi. Its vision is a society free from poverty, exclusion, and discrimination, and all people live with justice, peace, and dignity. PHIA works for the eradication of poverty among the poor, vulnerable, and marginalized communities in India. It works in partnership with civil society and community-based organizations. PHIA facilitates the empowerment of poor, vulnerable, and marginalized communities so that they can be in charge of their own development. Gender equality crosscuts all of PHIA's work.

PHIA Foundation interventions and programs are present in the states of Bihar, Jharkhand, Madhya Pradesh, Uttar Pradesh, and Delhi NCR. It works on both long-term development programs and humanitarian responses. The organization follows a rights-based approach for inclusive and sustainable development. Evidence-based advocacy to improve policy implementation is integral to its approach. PHIA works in partnership with a variety of stakeholders that include Civil Society Organisations (CSOs), the private sector, multilateral and bilateral development agencies, philanthropy institutions, and the Government institutions to bring capabilities and capacities together to find scalable solutions to address poverty, and promote social justice, equity, and dignity.

About the Position

PHIA Foundation is looking forward to recruiting the Project Technical Advisor - ICRG Project MP who will be responsible for the overall coordination and management of the project in the state. The project involves leading a team of professionals who would be at the cutting edge of implementation in the districts of Raisen and Sehore in MP along with building relations and working closely with the relevant departments in the state government. The Position will be reporting to the Project Lead for the ICRG Programme.

Job Description

The key responsibilities for the position are as follows:

- Responsible for facilitating necessary planning and implementation, building capacities of stakeholders and supporting the team in activity implementation on the different components of climate resilience infrastructure development in the operational area.
- Ensure capacity building of the team on the use of GIS based planning and climate information tool CRISP-M developed by IIED, UK
- In consultation with technical experts, design and lead training of Govt officials, project team, PRI member on climate information services, climate risk management and monitoring of climate impacts.
- Plan and guide the team to undertake activities to increase participation of marginalised communities in MGRNEGA and promotion of climate resilience approaches in MGRNEGA planning and NRM works.
- Support in building evidence and contributing to research on adaptive social protection, result oriented climate resilience planning and implementation.
- Undertake day-to-day management of the overall project including effective implementation and document progress towards the achievement of outputs.
- Undertake monitoring and review visits to ensure timely implementation of project activities and achievement of agreed milestones in a time bound manner.
- Prepare work plans, produce timely reports – financial and progress reports, generate periodic updates/ reports to be shared with donors and external stakeholders. Responsible for periodic reports both programmatic and financial to the donor ensuring its quality and correctness.
- Support and mentor the team in preparing block specific plans/ strategies within the agreed outcome framework to ensure progress of the project in a time bound manner.
- Organize regular project review sessions with Gram Panchayat implementers, Districts and Block implementers and monthly meetings with other team members of PHIA, with the aim of establishing and/or verifying emerging needs, update progress, gaps and priorities.
- Overall coordination with different project teams in the state and support in implementation and monitoring of the project.
- Contribution to other leadership functions and roles in the state of Madhya Pradesh.

Qualifications/Experience/skills/knowledge and expertise

- Applicants must have a Postgraduate Degree or Diploma in Management/ Rural Development/ Social Work/ Rural Management/ Social Science or equivalent stream from AICTE / UGC approved Institute.
- Candidate must have minimum 8 to 10 years of relevant experience of working in project implementation with specific focus to strengthening community engagement in livelihoods,

building community resilience and other development issues in coordination with the government departments.

- Prior experience of working on participatory approaches to community mobilisation, social security access, MGNREGS access, climate resilience or similar experience is desirable.
- Sound understanding on social development issues, livelihood, skill development and the work of civil society.
- Effective skills for managing reporting and documentation.
- Experience in coordinating/dialoguing with block, district and State Administration.
- Experience of working with government, service providers, civil society and media.
- Ability to lead a team independently and being able to provide mentoring support to the team.
- Willingness to travel to the field extensively as required in the project.
- Working knowledge in MS Office package, digital platform for data collection and other basic computer applications.
- Strong interpersonal and communication skills.

How to Apply

Eligible candidates interested in this position are requested to apply through this link <https://forms.gle/SUACbayi6VXTJERe9> with an updated resume including the names of two referees, one of whom should be your present or last Reporting Manager, by or before **15-07-2022**. The interviews will be conducted on a rolling basis as we keep on receiving applications till a suitable candidate is found, so the applicants are advised to apply as early as possible.

PHIA constantly strives to have an inclusive and diverse team and individuals from marginalised sections like Scheduled Castes, Scheduled Tribes and others, women and other gender identities are encouraged to apply. Owing to the high number of applications expected, only short-listed candidates will be contacted. If you do not hear back from us by 30 July 2022 kindly assume that your application has not been considered this time by us.